



# GALIEN TOWNSHIP

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## **Cemetery Committee Meeting Minutes Regular Monthly Meeting –May 15, 2017, 7PM – Township Office**

The meeting was called to order by Chairperson Jen Richter at 7:05PM.

### **Roll Call**

**Committee Members** – Present – Kate Westveer, Kendra Truhn, Jen Richter

### **Approve/Set Agenda**

Kendra moved to approve the agenda with the additions of Bank Account & Flag to New Business. Kate supported. Motion carried.

### **Minutes**

Kendra moved to approve the minutes of the April 17, 2017 meeting as presented, Kate supported, motion carried.

### **Old Business**

**Pontem Software Update** – Jen reported that she would be finishing the data entry from the historical society in the next couple weeks. She missed the May 2<sup>nd</sup> date because it is going a lot slower than anticipated. Will provide an update in June.

**Spring Clean Up** – Kate reported that Carla May is very happy with the appearance of the cemetery. It was decided to add the “problem graves” to the list for the Township Board Spring Walk Thru. It was decided we all need to keep an eye on things at the cemetery before Memorial Day to be sure things still look good for parade and ceremony.

### **New Business**

**Bank Account** – Kendra moved that we open a bank account at Chemical Bank for the Cemetery Committee donations, Kate supported, motion carried. Kate moved that the account name be “Galien Cemetery Committee” and Jen and Kendra’s names be on the account, Kendra supported, motion carried.

**Flag** – We will put a donation jar out on Wednesday for the new flag purchased for the cemetery to help cover the cost.

### **Visitors Comments**

There were no visitor comments.

The next meeting was set for June 19, 2017 at 7:00PM at the Township Office.

Kendra moved to adjourn the meeting, supported by Kate, motion carried.

Meeting was adjourned at 7:34.